

# Checklist for drafting your Will

**In order for your Will to reflect your wishes, it is important to consider some of the key requirements outlined in this document prior to providing instructions to have your Will drafted.**

## Before providing instructions

- We perform an identification check to ensure your Will is secure. It is important to have at least one form of government identification on you, such as a driver's license, Medicare card, or Passport as you are completing your Will.
- The preferred payment method for your Will is via credit card (Visa or MasterCard). You will not incur any fee until your Will is drafted. We can support alternate payment methods. If you wish to pay through alternate means, such as cash or bank deposit, please contact our office on 1800 519 710.
- Maurice Blackburn can draft a Will for both yourself, and your partner at a discounted rate. If both you and your partner require a Will, it is important to discuss your wishes together, to ensure your important life decisions are considered thoroughly.

## About your Will

- For your Will to be drafted, you will be required to have an understanding of the various substantial assets that you own. A substantial asset may include your family home, any vehicles, bank accounts, shares or life insurance policies.
- If you have superannuation it is important to check with your superannuation fund if you have made a death benefit nomination. This nomination directs the trustee of your fund to pay any superannuation or death benefits to a particular person.
- You will need to know who you want to appoint as your executor prior to your Will being drafted. An executor is the person you appoint to carry out your wishes after you pass away. This should be someone that you trust.
- If you have children under the age of 18, or are likely to have children in the near future, you should think about who you want to appoint to act as their guardian. A guardian is the person who will be responsible for the personal and financial decisions for your children.
- You need to consider how you want your assets divided when you pass away. You can make specific gifts to persons prior to the remainder of your estate being divided. Alternatively, you can simply leave your entire estate to a loved one, or divide the entirety of your estate between multiple people. This is known as the residue.

## What next?

- Every Will is reviewed by one of our expert Wills & Estates lawyers who will call you to confirm your instructions. If your circumstances require complex attention, we will discuss your options with you prior to drafting your Will.

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